

Safe Guarding Policy of Alridha Arabic school

2023-2024

The headteacher Dr Amjed Alkaaby has read the latest version of Department of Education document Keeping Children Safe in Education.

All other staff have read part one of the document.

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1181955/Keeping_children_safe_in_education_2023.pdf

Our safeguarding policy

This policy applies to all staff, including senior managers and the board of trustees, paid staff, volunteers and seasonal workers, agency staff, students or anyone working on behalf of Alridha Arabic school

The purpose of this policy is:

- to protect children and young people who receive Alridha Arabic school services.
- to provide staff and volunteers with the overarching principles that guide our approach to safeguarding

Alridha Arabic school believes that a child or young person should never experience abuse of any kind. We have a responsibility to promote the welfare of all children and young people and to keep them safe.

We are committed to practice in a way that protects them.

Legal framework

This policy has been drawn up on the basis of law and guidance that seeks to protect children, namely:

- Children Act 1989
- Data Protection Act 1998
- Sexual Offences Act 2003
- Children Act 2004
- Protection of Freedoms Act 2012
- Children and Social Work Act 2017
- Education Act 2002 (Section 175/157)
- Department of Education document Keeping Children Safe in Education 2023-2024

Outlines that Local Authorities and School Governing Bodies have a responsibility to “ensure that their functions relating to the conduct of school are exercised with a view to safeguarding and promoting the welfare of children who are its pupils”.

- Kingston and Richmond Safeguarding Children Partnership Procedures Manual (Electronic):
- <https://kingstonandrichmondsafeguardingchildrenpartnership.org.uk/training/>
- Keeping Children Safe in Education (DfE, September 2022)
- Working Together to Safeguard Children (DfE 2018)
- The Education (Pupil Information) (England) Regulations 2005
- Sexual Offences Act (2003)
- Section 26, The Counter Terrorism and Security Act 2015 (PREVENT duty)
- Female Genital Mutilation Act 2003 (Section 74, Serious Crime Act 2015)
- Anti-social Behaviour, Crime and Policing Act 2014 (makes it a criminal offence to force someone to marry. Includes taking someone overseas to force them to marry (whether or not the forced marriage takes place).

- Serious Violence Strategy 2018
- Equality Act 2010 (including the Public Sector Equality Duty)
- The Human Rights Act 1998
- Apprenticeships, Skills, Children and Learning Act 2009
- Sexual violence and sexual harassment between children in schools and colleges (DfE 2021)

The Designated Safeguarding Lead:

Governing bodies and proprietors should ensure an appropriate senior member of staff, is appointed to the role of DSL.

During term time the DSL or a DDSL will always be available (during school hours) for staff in the school to discuss any safeguarding concerns and individual arrangement for out of hours/out of term activities will be to email the DSL or DDSL.

The DSL for Child Protection

NAME: Dr Amjed Alkaaby

mobile; 07737216187.

E mail; aalkaaby2@aol.com

There should be a DDSL in the absence of the lead DSL.

The DDSL for Child Protection

NAME: Mrs Safa Alwahib

Mobile; 07896415817

The LADO(local authority designated officer) can be contacted by:

Email:LADO@achievingforchildren.org.uk

telephone:07774332675

online:submit LADO referral form

The broad areas of responsibility for the DSL are:

- Managing Child Protection Contact Referrals and cases
 - Completing Child Protection Contact Referrals for all cases of suspected abuse or neglect where there is a risk of significant harm to the child/young person, Police where a crime may have been committed and to the Channel programme where there is a radicalisation concern
 - Act as a source of support, advice and expertise to staff on matters of safety and safeguarding and when deciding whether to make a Child Protection Contact Referral by liaising with relevant agencies
 - Support staff who make Child Protection Contact Referrals and other service referrals
 - Share information with appropriate staff in relation to a child's looked after (CLA) legal status (whether they are looked after under voluntary arrangements with consent of parents or on an Interim Care Order or Care Order) and contact arrangements with birth parents or those with parental responsibility.
 - Ensure they have details of the CLA's social worker and the name of the virtual school Head Teacher in the authority that looks after the child or those currently working with a to social worker.
- Staff Training

The DSL should undergo formal training specific to their safeguarding role and duties at least every two years. They should also undertake Prevent Awareness training every 3 years.

In-between formal training a DSL/DDSL's knowledge and skills should be refreshed (for example via e-bulletins, meeting other DSLs, or taking time to read and digest safeguarding developments). This training should provide the DSL with a good understanding of their own role, how to identify, understand and respond to specific needs that can increase vulnerability of children, as well as

specific harms that can put children at risk, and the processes, procedures and responsibilities of other agencies, particularly local authority children's social care.
Staff undergo online training every year with Kingston and Richmond safe guarding.

Raising Awareness:

The DSL (DDSL) should:

- Ensure all staff including part time, contractors, volunteers and supply staff has access to, and understands the school's child protection policy and procedures, especially new and part-time staff
- Work with the governing bodies or proprietors to ensure that the Trust's child protection policy is reviewed annually, and the procedures and implementation are updated and reviewed regularly.
- Ensure the safeguarding and child protection policy is available publicly and that parents know that referrals about suspected abuse or neglect may be made and the role of the school in this.
- Link with Kingston and Richmond Safeguarding Children's Partnership (HSCP) to make sure staff are aware of training opportunities and the latest local policies on safeguarding arrangements.
- Help promote educational outcomes by sharing the information about the welfare, safeguarding and child protection issues that children who have or have had a social worker are experiencing with teachers and school leadership staff.

The DSL/DDSL should have details of the child's social worker and the name of the virtual school's head in the authority that looks after the child.

The Management of Safeguarding

Governing bodies and proprietors must ensure that they comply with their duties under legislation. They must also ensure that the policies, procedures and training in their schools are always effective and comply with the law.

Governing bodies and proprietors should have a senior board level (or equivalent) lead to take leadership responsibility for their schools safeguarding arrangements.

All staff should receive appropriate safeguarding and child protection (including online) training at induction. This training should equip them with the knowledge to provide strategic challenge to test and assure themselves that the safeguarding policies and procedures in place in schools are effective and support the delivery of a robust whole school approach to safeguarding. Their training should be regularly updated.

The procedures on what to do if they have concerns about a staff member, volunteer or other adult who may pose a risk of harm to children is included in our whistle blowing policy.

We recognise that:

- the welfare of the child is paramount, as enshrined in the Children Act 1989
- all children, regardless of age, disability, gender, racial heritage, religious belief, sexual orientation or identity, have a right to equal protection from all types of harm or abuse.
- some children are additionally vulnerable because of the impact of previous experiences, their level of dependency, communication needs or other issues
- working in partnership with children, young people, their parents, carers and other agencies is essential in promoting young people's welfare.

We will seek to keep children and young people safe by:

- valuing them, listening to and respecting them
- adopting child protection practices through procedures and a code of conduct for staff and volunteers.
- developing and implementing an effective safety policy and related procedures.
- providing effective management for staff and volunteers through supervision, support and training
- recruiting staff and volunteers safely, ensuring all necessary checks are made.
- sharing information about child protection and good practice with children, parents, staff and volunteers
- sharing concerns with agencies who need to know, and involving parents and children appropriately.

Allegations of abuse made against adults who work with children and young people

An allegation/safeguarding concern is any information which indicates that a member of staff/volunteer/contractor may have:

- Behaved in a way that has harmed a child or may have harmed a child.
- Possibly committed a criminal offence against or related to a child.
- Behaved towards a child or children in a way which indicates he or she would pose a risk of harm to children or
- Behaved or may have behaved in a way that indicated they may not be suitable to work with children.

This relates to members of staff, supply staff, volunteers and contractors who are currently working in any school regardless of whether the school is where the alleged abuse took place. Allegations against a teacher who is no longer teaching should be referred to the police. Historical allegations of abuse should also be referred to the police.

If staff have safeguarding concerns, or an allegation is made about another member of staff (including supply staff, volunteers and contractors) posing a risk of harm to children, this is to be referred to the headteacher. This includes allegations reported or made by a child, parent or member of the public.

Where the headteacher or executive principal is the subject of an allegation or safeguarding concerns, this is to be referred to the local safe guarding team..

Staff may consider discussing any concerns with the DSL and if appropriate make any referral via them.

WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

It is our policy to work in partnership with parents or carers to secure the best outcomes for children. We will therefore communicate as clearly as possible the commitment of the school Service to safeguard children and to promote their welfare and well-being;

- We will try to use clear statements in our brochures and websites.
- We will liaise with agencies in the statutory, voluntary and community sectors and locality teams that are active in supporting families if required and appropriate.
- We will be alert to the needs of parents/carers who do not have English as their first language.
- We will keep parents informed of our procedures through making our policies available on our website.
- We will thoroughly investigate parental complaints and consider the implications of any findings for the development of our policies and procedures.

The School Service code of conduct documents for parents and carers sets out expectations and requirements in relation to the provision of programmes at the Saturday Arabic School and those that take place out of school hours. The Pupil Practice Diary sets out guidance on how parents and carers can support their children's learning at home. We are committed to reviewing our policy and good practice annually.

This policy was last reviewed on: 14/9/2023